

FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Internship

Job Title: Intern	
Division/Department: Liaison Office Geneva	
Location: Geneva, Switzerland	
Linkage to Strategic Objectives SO 4	
Expected Start Date of Assignment: February 2018	Duration: 6 months
Report to: Economist (Trade and Food Security) FAOLOG	

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Background:

FAO supports Member Countries' effective engagement in the formulation of trade agreements that are conducive to improved food security by strengthening evidence on the implications of changes in trade policies, providing capacity development in the use of this evidence, and facilitating neutral dialogue away from the negotiating table. FAOLOG extends this support to the Member Countries' delegations and engage with the relevant international organizations, civil society, academia and media, based in Geneva, to further FAO's work on trade and food systems. The work includes knowledge products, information and dissemination events, technical assistance, technical dialogues including the FAO Geneva Agriculture Trade Talks and the FAO Geneva Fisheries Trade Talks. FAOLOG works with the following Geneva-based partners, in addition to the Member Countries' delegations.

Duties and Responsibilities:

Under the overall supervision of the Director (FAO Geneva) and the direct supervision of Economist (Trade and Food Security), the intern will:

- Assist the FAOLOG's work on Trade and Food Security, particularly managing the relevant events and attending/reporting relevant meetings;
- Assist the Economist (Trade) with managing the work schedule and follow up with sections on tasks assigned by the Director;
- Assist with work on trade and related issues, including compiling information, collecting data, undertaking analysis, developing briefing;
- Perform other duties assigned by the Director to ensure the delivery of the FAOLOG's programme of work.

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
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REQUIRED COMPETENCIES	
<ul style="list-style-type: none"> • Communication • Teamwork • Planning and organizing <p><u>Minimum requirements:</u></p> <ul style="list-style-type: none"> • Applicants should be enrolled in a graduate school programme (second university degree or equivalent, or higher); preferably in the economics, law or related fields. Background in international trade and related issues, including subjects taken or research/analytical work is highly desirable. • Be computer literate in standard software applications; • Have a demonstrated and keen interest in the work of the Food and Agriculture Organization of the United Nations and have a personal commitment to the ideals of the Charter of the United Nations; and • Have a demonstrated ability to successfully interact with individuals of different cultural backgrounds and beliefs, which includes a willingness to understand and be tolerant of differing opinions and views. • Be fluent in English or French, with working-level knowledge of the other. 	
HOW TO APPLY	